# Outbound Calling Verbiage

Outbound Call Type	Verbiage	
Callback Greeting	Hello. Pharmacy Name is calling with an important message.	
	Go to MESSAGE based on Job/Call Type	
MESSAGE - Coverage	We are unable to process your order. There may be an issue with the insurance coverage. To confirm your insurance information	
	Go to CONTACT US - XXX	
MESSAGE - Declining	We are unable to process your order due to an issue with your method of payment. To confirm your payment information	
	Go to <b>CONTACT US - XXX</b>	
MESSAGE - Dr Call	There is a delay in processing one or more items in your order. More information is needed from the prescriber. For additional details	
	Go to <b>CONTACT US – XXX</b>	
MESSAGE - High Cost	One or more items in your order have a cost greater than High Dollar Amount. To confirm the dollar amount and shipment	
	Go to <b>CONTACT US - XXX</b>	
MESSAGE - No Payment	We are unable to process your order. No method of payment is indicated. To provide your payment information	
	Go to <b>CONTACT US - XXX</b>	
MESSAGE - Ship Next Day	Your order has been shipped and will arrive on the next business day. You can track the order from our website, Website Address	
	IF this is a person go to <b>REPEAT.</b>	
	OTHERWISE go to <b>GOODBYE</b> .	
MESSAGE – Ship Ground	Your order has been shipped. You can track the order from our website, Website Address	
	IF this is a person go to <b>REPEAT.</b>	
	OTHERWISE go to <b>GOODBYE</b>	
MESSAGE - 3 <sup>rd</sup> party	We are unable to process one or more items in your order due to an	

	issue with the insurance. For more information about your order	
	Go to CONTACT US - XXX	
MESSAGE - Multiple Issues	We are unable to process your order for multiple reasons. For more information about your order	
	Go to CONTACT US - XXX	
MESSAGE – Denied Refill	We are unable to process one or more items in your order because the provider denied your request. For more details, contact the provider or	
	Go to <b>CONTACT US - XXX</b>	
MESSAGE – PA Required	We are unable to process your order because additional paperwork is needed from the prescriber. We have initiated the prior authorization process on your behalf. Allow at least 3 additional business days to complete the process. For more information	
	Go to CONTACT US - XXX	
MESSAGE – PA Denied	One or more items in your order will not be shipped. The prior authorization was denied by the insurance carrier. For more information	
	Go to <b>CONTACT US - XXX</b>	
MESSAGE – Back Order	One or more of your prescriptions is currently unavailable and may require additional action from you. For more information	
	Go to <b>CONTACT US - XXX</b>	
MESSAGE – Auto sub	An item in your order is not available from the manufacturer at this time.  An equivalent product has been substituted and sent to you. It will arrive within the next day or two. For more information	
	Go to <b>CONTACT US - XXX</b>	
MESSAGE – Profile Order	One or more orders have been received from your physician and will be placed on hold until you request the shipment. A method of payment is needed. To start the order, visit Website Address or	
	Go to <b>CONTACT US - XXX</b>	
MESSAGE – Transfer	We are unable to process your transfer request. Additional information is needed. To provide this information	
	Go to CONTACT US - XXX	

MESSAGE – PA Delay	There is a delay in processing your prior authorization request.	
	Information is needed from your prescribing physician. For more	
	information	
	Go to CONTACT US - XXX	
MESSAGE – ISSUE	Your mail order prescription cannot be processed at this time due to an	
	issue. For more information	
	Go to CONTACT US - XXX	
MESSAGE – OTC	Your requested prescription is available over the counter and cannot be	
	filled at Pharmacy Name.	
	Go to CONTACT US - XXX	
MESSAGE-SPCMED	Our records indicate a member of your household is due for a refill on a	
	specialty item. You can place your order from our website, Website	
	Address. Should there be any questions or issues	
	Go to CONTACT US - XXX	
CONTACT US - XXX	please contact a Member Service representative at (XXX) XXX-XXXX.	
	Go To <b>HOURS</b>	
HOURS	[for example:] We are open Monday thru Friday from 8am until 6pm.	
	IF this is a person go to <b>REPEAT.</b>	
	OTHERWISE go to <b>GOODBYE</b> .	
REPEAT	To repeat this message press 1.	
	IF person presses 1, go to MESSAGE.	
GOODBYE	Thank you for choosing Facility Name. Good-bye.	
	Hang up / End of call	

If the outbound call is received by an answering machine/voice mail, the message will play three times.

# **Text Messages (160 Character Max)**

SMS Text Requires RxAlt: to precede message and Reply STOP to stop, Reply HELP for help, Msg&Data Rates May Apply

MESSAGE - Coverage	RxAlt:PHARMACY NAME can't fill RX due to
MESSAGE COVERAGE	insurance.Call PHONE NUMBER BUSINESS
	DAYS BUSINESS HOURS.Reply STOP to stop,
	Reply HELP for help, Msg&Data Rates May
Massaca Daslinina	Apply.
Message - Declining	RxAlt:PHARMACY NAME can't fill order due to
	pay info.Call PHONE NUMBER BUSINESS DAYS
	BUSINESS HOURS.Reply STOP to stop, Reply
	HELP for help, Msg&Data Rates May Apply.
Message - Dr Call	RxAlt:PHARMACY NAME RX delay.Info needed
	from Dr.Call PHONE NUMBER BUSINESS DAYS
	BUSINESS HOURS.Reply STOP to stop, Reply
	HELP for help, Msg&Data Rates May Apply.
Message - High Cost	RxAlt:PHARMACY NAME Rx cost more than
	HIGH DOLLAR AMOUNT.Call PHONE NUMBER
	BUSINESS DAYS BUSINESS HOURS.Reply STOP
	to stop, Reply HELP for help, Msg&Data Rates
	May Apply.
Message - No Payment	RxAlt:PHARMACY NAME can't fill order b/c no
	pay info.Call PHONE NUMBER BUSINESS DAYS
	BUSINESS HOURS.Reply STOP to stop, Reply
	HELP for help, Msg&Data Rates May Apply.
Message - Ship Ground	RxAlt:PHARMACY NAME order has
	shipped.Track at WEBSITEADDRESS. Reply
	STOP to stop, Reply HELP for help, Msg&Data
	Rates May Apply.
Message - Ship Next Day	RxAlt:PHARMACY NAME RX will arrive
	tom.Track at WEBSITEADDRESS. Reply STOP to
	stop, Reply HELP for help, Msg&Data Rates
	May Apply.
Message - 3 <sup>rd</sup> Party	RxAlt:PHARMACY NAME can't fill RX due to
,	insurance.Call PHONE NUMBER BUSINESS
	DAYS BUSINESS HOURS.Reply STOP to stop,
	Reply HELP for help, Msg&Data Rates May
	Apply.
Message - Multiple Issues	RxAlt:PHARMACY NAME can't process your
	order.Call PHONE NUMBER BUSINESS DAYS
	BUSINESS HOURS.Reply STOP to stop, Reply
	HELP for help, Msg&Data Rates May Apply.
	THELF TOT HEIP, IVISEQUALA RALES IVIAY APPLY.

Massaca Davied Defill	DUALED LADIMACY NAME and till Dual and all
Message - Denied Refill	RxAlt:PHARMACY NAME can't fill. Dr denied
	refill.Call Dr or PHONE NUMBER BUSINESS
	DAYS BUSINESS HOURS.Reply STOP to stop,
	Reply HELP for help, Msg&Data Rates May
	Apply.
Message - PA Required	RxAlt:PHARMACY NAME Prior auth req. Add 2
	bus days.Call PHONE NUMBER BUSINESS DAYS
	BUSINESS HOURS.Reply STOP to stop, Reply
	HELP for help, Msg&Data Rates May Apply.
Message - PA Denied	RxAlt:PHARMACY NAME can't ship.Auth was
	denied by ins.Call PHONE NUMBER BUSINESS
	DAYS BUSINESS HOURS.Reply STOP to stop,
	Reply HELP for help, Msg&Data Rates May
	Apply.
Message – Back Order	RxAlt:PHARMACY NAME item is
	unavailable.Action required.Call PHONE
	NUMBER BUSINESS DAYS BUSINESS HOURS.
	Reply STOP to stop, Reply HELP for help,
	Msg&Data Rates May Apply.
Message - Auto Substitution	RxAlt:PHARMACY NAME product
	unavailable.Equivalent sent.Call PHONE
	NUMBER BUSINESS DAYS BUSINESS
	HOURS.Reply STOP to stop, Reply HELP for
	help, Msg&Data Rates May Apply.
Message - Profile	RxAlt: PHARMACY NAME rec'vd Rx.
	WEBSITEADDRESS. Reply STOP to stop, Reply
	HELP for help, Msg&Data Rates May Apply.
Message - Transfer	RxAlt:PHARMACY NAME can't process
	transfer.Info needed.Call PHONE NUMBER
	BUSINESS DAYS BUSINESS HOURS.Reply STOP
	to stop, Reply HELP for help, Msg&Data Rates
	May Apply.
Message - PA Delay	RxAlt:PHARMACY NAME delay w/prior
	auth.Need Info from Dr.Call PHONE NUMBER
	BUSINESS DAYS BUSINESS HOURS.Reply STOP
	to stop, Reply HELP for help, Msg&Data Rates
	May Apply.
Message - Issue	RxAlt: PHARMACY NAME can't process your
	order.Call PHONE NUMBER BUSINESS DAYS
	BUSINESS HOURS.Reply STOP to stop, Reply
	HELP for help, Msg&Data Rates May Apply.

Message - OTC	RxAlt: PHARMACY NAME can't process
	order.Available w/o RX.Call PHONE NUMBER
	BUSINESS DAYS BUSINESS HOURS.Reply STOP
	to stop, Reply HELP for help, Msg&Data Rates
	May Apply.
Message - Specialty RX	RxAlt: PHARMACY NAME Specialty RX refill
	due.Call PHONE NUMBER BUSINESS DAYS
	BUSINESS HOURS.Reply STOP to stop, Reply
	HELP for help, Msg&Data Rates May Apply.

# **Email Messages**

Coverage

Subject: PHARMACY NAME Prescription Alert: Insurance Issue

## **PHARMACY NAME**

**Prescription Alert: Insurance Issue** 

Good Day!

PHARMACY NAME has important information regarding your prescription order.

Your prescription order cannot be processed due to an issue with your insurance coverage. To resolve this, please contact PHARMACY NAME at PHONE NUMBER between the hours of BUSINESS DAYS BUSINESS HOURS.

Thank you for choosing PHARMACY NAME for your prescription needs. Our goal is to provide excellent service. Please visit us at WEBSITEADDRESS.

Sincerely,

PHARMACY NAME

Declining

Subject: PHARMACY NAME Prescription Alert: Payment Issue

## **PHARMACY NAME**

# **Prescription Alert: No Method of Payment**

Good Day!

PHARMACY NAME has important information regarding your prescription order.

Your prescription order cannot be processed due to an issue with your method of payment. To resolve this, please contact PHARMACY NAME at PHONE NUMBER between the hours of BUSINESS DAYS BUSINESS HOURS.

Thank you for choosing PHARMACY NAME for your prescription needs. Our goal is to provide excellent service. Please visit us at WEBSITEADDRESS.

Sincerely,

PHARMACY NAME

Dr Call

Subject: PHARMACY NAME Prescription Alert: Waiting on Prescriber

## **PHARMACY NAME**

# **Prescription Alert: Waiting on Prescriber**

Good Day!

PHARMACY NAME has important information regarding your prescription order.

There is a delay in processing your order while we await response from your doctor. If you have any questions, please contact PHARMACY NAME at PHONE NUMBER between BUSINESS DAYS BUSINESS HOURS.

Thank you for choosing PHARMACY NAME for your prescription needs. Our goal is to provide excellent service. Please visit us at WEBSITEADDRESS.

Sincerely,

PHARMACY NAME

**High Cost** 

Subject: PHARMACY NAME Prescription Alert: High Cost

## PHARMACY NAME

**Prescription Alert: High Cost** 

Good Day!

PHARMACY NAME has important information regarding your prescription order.

As a courtesy, we are holding your order due to a prescription with a copay greater than HIGH DOLLAR AMOUNT. To approve payment, please contact PHARMACY NAME at PHONE NUMBER between the hours of BUSINESS DAYS BUSINESS HOURS.

Thank you for choosing PHARMACY NAME for your prescription needs. Our goal is to provide excellent service. Please visit us at WEBSITEADDRESS.

Sincerely,

PHARMACY NAME

No Payment

Subject: PHARMACY NAME Prescription Alert: No Method of Payment

## **PHARMACY NAME**

# **Prescription Alert: No Method of Payment**

Good Day!

PHARMACY NAME has important information regarding your prescription order.

Your prescription order cannot be processed at this time because there is no method of payment currently on file. To provide this, please contact PHARMACY NAME at PHONE NUMBER between the hours of BUSINESS DAYS BUSINESS HOURS.

Thank you for choosing PHARMACY NAME for your prescription needs. Our goal is to provide excellent service. Please visit us at WEBSITEADDRESS.

Sincerely,

**PHARMACY NAME** 

**Ship Ground** 

Subject: PHARMACY NAME Prescription Alert: Ship Ground

## **PHARMACY NAME**

# **Prescription Alert: Ship Ground**

Good Day!

PHARMACY NAME has important information regarding your prescription order.

Your prescription order has been shipped. You can track the order from our website WEBSITEADDRESS.

Thank you for choosing PHARMACY NAME for your prescription needs. Our goal is to provide excellent service. Please visit us at WEBSITEADDRESS.

Sincerely,

PHARMACY NAME

**Ship Next Day** 

Subject: PHARMACY NAME Prescription Alert: Ship Next Day

## **PHARMACY NAME**

**Prescription Alert: Ship Next Day** 

Good Day!

PHARMACY NAME has important information regarding your prescription order.

Your prescription order has been shipped and will arrive tomorrow. You can track the order from our website WEBSITEADDRESS.

Thank you for choosing PHARMACY NAME for your prescription needs. Our goal is to provide excellent service. Please visit us at WEBSITEADDRESS.

Sincerely,

PHARMACY NAME

3<sup>rd</sup> Party

Subject: PHARMACY NAME Prescription Alert: Insurance Issue

## **PHARMACY NAME**

# **Prescription Alert: Insurance Issue**

Good Day!

PHARMACY NAME has important information regarding your prescription order.

Your prescription order cannot be processed due to an issue with your insurance coverage. To resolve this, please contact PHARMACY NAME at PHONE NUMBER between the hours of BUSINESS DAYS BUSINESS HOURS.

Thank you for choosing PHARMACY NAME for your prescription needs. Our goal is to provide excellent service. Please visit us at WEBSITEADDRESS.

Sincerely,

**PHARMACY NAME** 

**Multiple Issues** 

**Subject: PHARMACY NAME Prescription Alert: Multiple Issues** 

## **PHARMACY NAME**

# **Prescription Alert: Prescription Issues**

Good Day!

PHARMACY NAME has important information regarding your prescription order.

Your prescription order cannot be processed due to multiple issues. To resolve this, please contact PHARMACY NAME at PHONE NUMBER between the hours of BUSINESS DAYS BUSINESS HOURS.

Thank you for choosing PHARMACY NAME for your prescription needs. Our goal is to provide excellent service. Please visit us at WEBSITEADDRESS.

Sincerely,

PHARMACY NAME

**Denied Refill** 

Subject: PHARMACY NAME Prescription Alert: Prescriber Declined Refill

## **PHARMACY NAME**

# **Prescription Alert: Prescriber Declined**

Good Day!

PHARMACY NAME has important information regarding your prescription order.

Your prescription order cannot be processed at this time because your doctor denied a refill request. For more details regarding the denial, please contact the doctor. If you have any questions, please contact PHARMACY NAME at PHONE NUMBER between the hours of BUSINESS DAYS BUSINESS HOURS.

Thank you for choosing PHARMACY NAME for your prescription needs. Our goal is to provide excellent service. Please visit us at WEBSITEADDRESS.

Sincerely,

PHARMACY NAME

**PA Required** 

Subject: PHARMACY NAME Prescription Alert: Waiting on Prior Authorization

## **PHARMACY NAME**

# **Prescription Alert: Waiting on Prior Authorization**

Good Day!

PHARMACY NAME has important information regarding your prescription order.

Your prescription order cannot be processed at this time because prior authorization is required from your insurance. As a courtesy, we are obtaining the prior authorization for you. If you have any questions, please contact PHARMACY NAME at PHONE NUMBER between the hours of BUSINESS DAYS BUSINESS HOURS.

Thank you for choosing PHARMACY NAME for your prescription needs. Our goal is to provide excellent service. Please visit us at WEBSITEADDRESS.

Sincerely,

PHARMACY NAME

#### **PA Denied**

**Subject: PHARMACY NAME Prescription Alert: Authorization Declined by Insurance** 

## **PHARMACY NAME**

# **Prescription Alert: Authorization Declined by Insurance**

Good Day!

PHARMACY NAME has important information regarding your prescription order.

Your prescription order cannot be processed at this time because the prior authorization was denied by your insurance. For more information, please contact PHARMACY NAME at PHONE NUMBER between the hours of BUSINESS DAYS BUSINESS HOURS.

Thank you for choosing PHARMACY NAME for your prescription needs. Our goal is to provide excellent service. Please visit us at WEBSITEADDRESS.

Sincerely,

PHARMACY NAME

**Back Order** 

Subject: PHARMACY NAME Prescription Alert: Rx on Back Order

## **PHARMACY NAME**

# **Prescription Alert: Rx on Back Order**

Good Day!

PHARMACY NAME has important information regarding your prescription order.

Your prescription is currently unavailable from the manufacturer. To discuss your options, please contact PHARMACY NAME at PHONE NUMBER between the hours of BUSINESS DAYS BUSINESS HOURS.

Thank you for choosing PHARMACY NAME for your prescription needs. Our goal is to provide excellent service. Please visit us at WEBSITEADDRESS.

Sincerely,

**PHARMACY NAME** 

**Auto Substitution** 

Subject: PHARMACY NAME Prescription Alert: Product Unavailable, Equivalent Product

**Substituted** 

## PHARMACY NAME

# **Prescription Alert: Product Unavailable, Equivalent Product Substituted**

Good Day!

PHARMACY NAME has important information regarding your prescription order.

An item in your order is not available from the manufacturer at this time. An equivalent product has been sent to you. To view the order, visit WEBSITEADDRESS. If you have any questions, please contact PHARMACY NAME at PHONE NUMBER between the hours of BUSINESS DAYS BUSINESS HOURS.

Thank you for choosing PHARMACY NAME for your prescription needs. Our goal is to provide excellent service. Please visit us at WEBSITEADDRESS.

Sincerely,

PHARMACY NAME

**Profile** 

**Subject: PHARMACY NAME Prescription Alert: Order Received, Cannot Process** 

## **PHARMACY NAME**

# **Prescription Alert: Order Received, Cannot Process**

Good Day!

PHARMACY NAME has important information regarding your prescription order.

A prescription has been received from your doctor and placed on hold until you need it. To order, please visit WEBSITE or contact PHARMACY NAME at PHONE NUMBER between the hours of BUSINESS DAYS BUSINESS HOURS.

Thank you for choosing PHARMACY NAME for your prescription needs. Our goal is to provide excellent service. Please visit us at WEBSITEADDRESS.

Sincerely,

PHARMACY NAME

**Transfer** 

Subject: PHARMACY NAME Prescription Alert: Unable to Process Transfer Request

## **PHARMACY NAME**

# **Prescription Alert: Unable to Process Transfer Request**

Good Day!

PHARMACY NAME has important information regarding your prescription order.

We are unable to process your transfer request because we need additional information. Please contact PHARMACY NAME at PHONE NUMBER between the hours of BUSINESS DAYS BUSINESS HOURS.

Thank you for choosing PHARMACY NAME for your prescription needs. Our goal is to provide excellent service. Please visit us at WEBSITEADDRESS.

Sincerely,

PHARMACY NAME

**PA Delay** 

**Subject: PHARMACY NAME Prescription Alert: Prior Authorization Delayed** 

## **PHARMACY NAME**

# **Prescription Alert: Prior Authorization Delayed**

Good Day!

PHARMACY NAME has important information regarding your prescription order.

There is a further delay with processing your order because your insurance has not yet completed the prior authorization request. If you have any questions, please contact PHARMACY NAME at PHONE NUMBER between the hours of BUSINESS DAYS BUSINESS HOURS.

Thank you for choosing PHARMACY NAME for your prescription needs. Our goal is to provide excellent service. Please visit us at WEBSITEADDRESS.

Sincerely,

PHARMACY NAME

Issue

**Subject: PHARMACY NAME Prescription Alert: Prescription Issue** 

## **PHARMACY NAME**

# **Prescription Alert: Prescription Issue**

Good Day!

PHARMACY NAME has important information regarding your prescription order.

Your order cannot be processed at this time. Please contact PHARMACY NAME at PHONE NUMBER between the hours of BUSINESS DAYS BUSINESS HOURS.

Thank you for choosing PHARMACY NAME for your prescription needs. Our goal is to provide excellent service. Please visit us at WEBSITEADDRESS.

Sincerely,

PHARMACY NAME

**OTC** 

**Subject: PHARMACY NAME Prescription Alert: Over the Counter (OTC)** 

## PHARMACY NAME

# **Prescription Alert: Over the Counter (OTC)**

Good Day!

PHARMACY NAME has important information regarding your prescription order.

Your requested medication is available without a prescription and cannot be filled at PHARMACY NAME. If you have any questions, please contact us at PHONE NUMBER between the hours of BUSINESS DAYS BUSINESS HOURS.

Thank you for choosing PHARMACY NAME for your prescription needs. Our goal is to provide excellent service. Please visit us at WEBSITEADDRESS.

Sincerely,

PHARMACY NAME

**Specialty RX** 

Subject: PHARMACY NAME Refill Alert: Specialty Medication is due for a Refill

## **PHARMACY NAME**

# Refill Alert: Specialty Medication is due for a Refill

Good Day!

PHARMACY NAME has important information regarding your prescription order.

Our records indicate a member of your household is due for a refill on a specialty item. To order, please visit WEBSITEADDRESS. If you have any questions, please contact PHARMACY NAME at PHONE NUMBER between the hours of BUSINESS DAYS BUSINESS HOURS.

Thank you for choosing PHARMACY NAME for your prescription needs. Our goal is to provide excellent service. Please visit us at WEBSITEADDRESS.

Sincerely,

PHARMACY NAME